

PROMOTION AND RETENTION OF STUDENTS

Generally, the primary grades are viewed as the optimum grades to retain pupils, should retention be deemed educationally beneficial. Factors to be considered include: the student's academic ability and potential, social/emotional maturity, physical maturity, parent/guardian concerns, and whether or not the student has been previously retained.

Before a decision is made regarding retention, a conference must be held. This conference should include both parents or guardians (if possible), the student's teacher(s), and the school principal. Both parents and school personnel may request other appropriate persons to attend if desired. Parents are to be notified in writing of the possibility of retention as soon as it is being considered, but in any event no later than March 15th of any year (except for unusual circumstances).

Every effort will be made to detect a serious lack of progress in writing to the parents as early as possible and to provide as many resources as are available to help bring about improvement.

Decisions regarding retention of students (K-8) working under an Individual Education Plan (IEP) will be made through the Basic Staffing Team process.

Students who receive grades of "Incomplete" will not be promoted until the work has been satisfactorily completed.

Grades 4-8

The following requirements must be met before a student can be promoted in grades 4 through 8:

A. Any student who receives a final failing grade in more than two full-year courses (or the equivalent) in grades 4-8 is not eligible for promotion.

B. Students must receive a final passing grade in both Language Arts and Mathematics (the Language Arts grade will be an average of the four components: Reading, English, Spelling, Penmanship).

APPROVED: April 27, 1993

Orwell Town School Board